

Westfield Township Board of Trustees

Regular Meeting
August 1, 2016

Trustee Schmidt called the meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

Likley makes a motion to go into Executive Session to discuss employment at 7:01 PM; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Thombs makes a motion to come out of Executive Session at 7:25 PM; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Likley makes a motion to appoint Andrew Thur Jr. to the second alternate BZA Board position; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Comments from the floor- none

Brian Hollingsworth- Proposal for WFRD (.0745 utility for the WFRD building.) Recommendation to choose the 36 month at .05925 (all time low). No cancellation fee and Agera Energy has lowest bid at this time. Township is in an aggregation until December 20, 2017 and Hollingsworth does not recommend breaking the agreement at this time. The price transfers to the new fire station. LED bulbs may be provided at discounted cost. TPI will provide the contract to Bill Thorne for review. The trustees will receive an email of the rates on August 15th and will be provided digitally 3 contracts of the 3 best suppliers.

Minutes to be approved

July 5 not available

Schmidt makes a motion to approve the July 18, 2016 meeting minutes as submitted; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Roads' Report

- 200 tons of salt and Evans will order additional 68 ton more in September
- Striping and end caps are painted
- All roads are mowed and mower still being worked on
- Evans is taking off Monday- Wednesday
- Cemetery finished 3 foundations (\$596.50 for concrete) and other leaning markers were fixed
- Evans has not heard from Sarver
- Mud Lake replacement pipe
- Signs- Haven't been notified about the grant money yet
- Medina Auto Mall- Truck engine light (\$892.79)
- Cargill- Salt (\$8,913.95)

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- Concern: Lake Road was backed up with no police to direct traffic on Sunday at the soccer fields. Likley will talk with Mike Sweeney.
- Likley will look at Driveway Language for second drive

Zoning Report

August 17, 2016- ZC meeting

Trustees have not heard back from Medina County Planning Services regarding matching funds. Likley will talk with Rob Henwood.

Fire Station

- ✓ August 17, 2016- finalize layout and costs
- ✓ Environmental report came back and there is no negative impact
- ✓ Money spent will be paid back when the levy passes or borrowed from savings if needed
- ✓ Appropriations may be necessary in the future (when FO deems necessary)
- ✓ Waiting for County Auditor's Office to approve the Amended Certificate of Estimated Resources, with a budget in the General Fund of \$641,876.14 including investments.
- ✓ F.O. provided as an example Appropriations Status Report with \$150,000. appropriated for the Municipal/Fire station. The example then set appropriations at \$564,299.75 leaving \$77,576.39 remaining in the budget.
- ✓ Checking Balance is \$376,954.27, Investment balance \$248,870.15
- ✓ Largest portion of budget are salaries -Transfer \$30,000 to WFRD and \$40,000 for legal fees
- ✓ Appropriation Budget - \$21,954.92 has been transferred to WFRD (for 2015)
- ✓ Appropriation Budget - \$10,950.00 has been transferred to WFRD (for 2016)

Resources that go into the General Fund (revenue)- Property Tax- \$43,800; Sales tax- \$13,745; Local Govt.- \$21,075; Property Tax Allocation \$6,200; other- \$3,670; Interest- \$1,000; Cell Tower- \$14,600; Town hall Rental- \$1,200, Income- Creston- \$4,000.

Non -Operating-\$17,000; and \$62,000 (this year only) believed to be grant funds reimbursement for the Early Warning Siren System. Mrs. Evans will confirm.

Cash Summary by Fund- \$154,054.36 and spent \$276,643.33 (which includes the purchase of property)

- ✓ Apply for an exemption of property taxes for North LeRoy land

Old Business

- Solid Waste District meets in 2 weeks
- MC Economic- no news so Likley will call regarding the Brownfield Grant
- Cell Tower-Contract does not support any structures and deck would be considered a structure

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Hall Rentals:

August 6, 2016 @ 11-5 (Thombs)

August 7, 2016 @ 12-6 (Likley)

August 27, 2016 (Schmidt)

New Business

Court of Common Pleas- 5791 Clayton Drive- not pay taxes (Township is not interested)

MC Engineer's Meeting- September 15, 2016 @ 4:30PM- Trustees will attend

Otarma Anniversary is August 12th- Township Liability Insurance (Evans asked for invoice)

Announcements

August 15, 2016- Trustee Regular meeting @ 7:00 PM

September 6, 2016- Trustee special meeting @ 7:00 PM

Likley makes a motion to change the September 5, 2016 trustee meeting to September 6, 2016 due to Labor Day; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Fiscal Officer's Report

Letter of communication to County Auditor office for an amended Certificate of Resources.

Supplemental Appropriation: #2021-330-420-0000 from OPERS Supplies in the amount of \$1,000 to #2021-330-211-0000 To OPERS

Likley makes a motion to support the Supplemental Appropriation for \$1000.00; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

- Pat Flemming's check was reissued
- Ohio Treasure- \$5.00 for Evan's Driving record from the BMV

Likley makes a motion to pay the bills in the amount of \$21,138.98 as submitted; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Likley makes a motion to support Resolution 2016-10 which is to Advertise for Applications of Financial Institutions to be Public Depositories for the Public Monies of the Township. September 6, 2016 the Trustees will take into consideration of all applications and make their decision; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Discussion: Accept all applications until August 31, 2016 at noon.

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Assistant to the Fiscal Officer applicant has been attending meetings and can come in during some days to see what the job entails.

Likley makes a motion to adjourn at 9:05 PM; seconded by Thombs. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: August 15, 2016

Trustee Michael Schmidt- Chair

Trustee James Likley

Trustee William Thombs